

EMPORIA STATE  
UNIVERSITY  
KANSAS BOARD OF REGENTS

APPLICATION FOR KANSAS RESIDENT FEE PRIVILEGE FOR  
RECRUITED OR TRANSFERRED EMPLOYEES

(see K.A.R. 88-3-11)

1. This application is for (Check ONE ONLY) [ ] Fall 20 \_\_\_\_ [ ] Spring 20 \_\_\_\_ [ ] Summer 20 \_\_\_\_

2. \_\_\_\_\_  
Student's Last Name, First, MI Student ID Number

3. Current address \_\_\_\_\_  
Street and Number or Rural Route (P.O. Box not sufficient) Home Phone  
\_\_\_\_\_  
City State Zip Work Phone

4. Date of birth \_\_\_\_\_ How many credit hours will you be taking this semester? \_\_\_\_\_

5. When did your current period of physical presence in Kansas begin? (month/day/year)  
If above is later (or earlier) than the effective date of employment on the other side, please explain:

6. Are you a CITIZEN of the United States?  Yes  No

If NO, have you been granted Immigrant or Permanent Resident status by the U.S. Immigration & Naturalization Service?  Yes  No

If NO, indicate type of VISA \_\_\_\_\_ If YES, attach a copy of your Alien Registration card.

7. Reason for moving to/remaining in Kansas?

8. **SPOUSE OR DEPENDENT CHILD:** Relationship of Student to Employee

Employee's Last Name, First, MI \_\_\_\_\_

Name/relationship of person who claimed you as a dependent on their last income tax form. \_\_\_\_\_

I certify that the information given on this application is accurate and complete. If any circumstances change affecting the tuition classification status requested by this application, I agree to notify the Office of the University Registrar in writing within 15 days after such change. ***I understand that falsified information can result in financial obligation (non-resident fees) to, and dismissal from, the University and that making a false writing is a felony under Kansas Law (K.S.A. 21-3711).*** I also understand that information from my application for admission and other university records will be considered as part of this application.

Date \_\_\_\_\_ Student Signature \_\_\_\_\_  
(IN THE PRESENCE OF A NOTARY PUBLIC)

**NOTARIZATION:**

Subscribed and sworn to/affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_

SIGNATURE OF NOTARY \_\_\_\_\_ MY APPOINTMENT EXPIRES: \_\_\_\_\_  
CITY

Employee's Signature \_\_\_\_\_

**EMPLOYER MUST COMPLETE OTHER SIDE**

RETURN TO:

DEADLINE:

Emporia State University  
Office of the Registrar  
Campus Box 4026  
1 Kellogg Circle  
Emporia, KS 66801

10<sup>th</sup> Day of Classes

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SECTIONS A & B TO BE COMPLETED BY EMPLOYER ONLY

A. Verification

I verify that \_\_\_\_\_ was recruited/transferred (employee's name)

to Kansas by this company effective \_\_\_\_\_ as a \_\_\_\_\_ (mo/day/yr) (position title)

This employee was hired as a FULL-TIME employee (at least 30 hours a week), is STILL employed, and is expected to be employed with this company on that basis for at least one year from the effective date above.

Company Name: \_\_\_\_\_

Company Address IN KANSAS: \_\_\_\_\_

B. Required signatures (TWO ARE REQUIRED and THE SECOND ONE MUST BE NOTARIZED)

1. Personnel Director (or equivalent if there is no Personnel/Human Resource section)

(Name, printed) \_\_\_\_\_ (Title) \_\_\_\_\_

(Work address) \_\_\_\_\_

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_ Work phone # \_\_\_\_\_

< I understand that making a false writing is a felony under Kansas law (K.S.A. 21 3711).>

2. Owner, partner, Chief Executive Officer or first signatory's superior (MUST BE NOTARIZED)

(Name, printed) \_\_\_\_\_ (Title) \_\_\_\_\_

(Work address) \_\_\_\_\_

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_ Work phone # \_\_\_\_\_

< I understand that making a false writing is a felony under Kansas law (K.S.A. 21 3711).>

Notarization

Subscribed and sworn to/affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_, at \_\_\_\_\_ (city), \_\_\_\_\_ (state).

My appointment expires: \_\_\_\_\_ /s/ \_\_\_\_\_ (Notary Public)

----- BOTH SIDES MUST COMPLETED BEFORE RETURNING -----

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