

Measure 4 Plan (Advanced Programs)

Ability of completers to be hired in positions for which they have prepared.

Completer Outcomes

TAG: CAEP RA4.1; RA4.2; RA5.1

Narrative: Advanced programs will administer an exit survey during the final practicum/field experience in their program. The exit survey will be designed to collect demographic data to identify the follow-up information for completer and employer surveys. It will also include information about current employment and future employment. Part of this plan will also include completer and employer surveys (CAEP RA4.1 & RA4.2) to identify how the program prepared them for employment in their current position.

Programs: Early Childhood Education (B-3rd grade), Educational Administration - Building Leadership, Educational Administration - District Leadership, Reading Specialist, School Counseling, School Library Media, School Psychology, Special Education - Gifted Education, Special Education - High Incidence

Timeline and Resources:

Timeframe	Description of Tasks	Resources
January-March 2024	<ul style="list-style-type: none">Created a pilot exit survey to be administered during the final practicum/field experience to gather data to follow up with completers.Created surveys for advanced program completer satisfaction and employer satisfaction following the CAEP Criteria for Evaluation of EPP-Created Surveys.	Committee on Advanced Programs, CAEP Advanced Work Group, Interim Assistant Dean
April-May 2024	<ul style="list-style-type: none">Collected and compiled data using Qualtrics Surveys.	Committee on Advanced Programs, CAEP Advanced Work Group, Interim Assistant Dean
August-September 2024	<ul style="list-style-type: none">Analyze the pilot surveys, including the exit, completer, and employer surveys.	Committee on Advanced Programs, Advanced Program Leads
September-October 2024	<ul style="list-style-type: none">Disseminate data reports with Committee on Advanced Programs, individual programs, and advisory groups; document discussions and decisions resulting from data.	Committee on Advanced Programs, CAEP Advanced Work Group, Advisory Groups, Program Faculty, and Interim Assistant Dean.

October – November 2024	<ul style="list-style-type: none"> Revise the pilot surveys based on the feedback from stakeholders. 	Committee on Advanced Programs, CAEP Advanced Work Group, Advisory Groups, Program Faculty, and Interim Assistant Dean.
November-December 2024	<ul style="list-style-type: none"> Administer Exit Survey (all semesters, including summer) for all advanced programs. Collect demographic data for target completers and educational positions they will be assuming upon completion. 	Committee on Advanced Programs, Program Leads and Interim Assistant Dean.
March-May 2025	<ul style="list-style-type: none"> Use exit survey data from Fall 2023 and spring 2024 to Identify Program completers and employers based on CAEP criteria for all programs. Administer Completer and Employer Survey. Analyze the completer and employer survey data and create data tables and reports. Administer Exit Survey (all semesters, including summer) 	Interim Assistant Dean, TTC Dean’s Office, Qualtrics, Committee on Advanced Programs, CAEP Advanced Work Group, Advisory Groups, Program Faculty, Interim Assistant Dean, TTC Dean’s Office, Excel, SharePoint
November-December 2025	<ul style="list-style-type: none"> Administer Exit Survey (all semesters, including summer) for all advanced programs. Collect demographic data for target completers and educational positions they will be assuming upon completion. 	Committee on Advanced Programs, Program Leads and Interim Assistant Dean.
March-May 2026	<ul style="list-style-type: none"> Use exit survey data from Fall 2024 and spring 2025 to Identify Program completers and employers based on CAEP criteria for all programs. Administer Completer and Employer Survey. Analyze the completer and employer survey data and create data tables and reports. Administer Exit Survey (all semesters, including summer) 	Interim Assistant Dean, TTC Dean’s Office, Qualtrics, Committee on Advanced Programs, CAEP Advanced Work Group, Advisory Groups, Program Faculty, Interim Assistant Dean, TTC Dean’s Office, Excel, SharePoint

Data Quality:

- Three cycles of data will include:
 - 2023-2024: Pilot Surveys: Exit, Completer, and Employer and Data Collection
 - Fall 2024: Exit Survey Implementation and Data Collection
 - Spring 2025: Full Implementation ALL Surveys: Exit, Completer, and Employer and Data Collection
 - Fall 2025: Exit Survey Implementation and Data Collection
 - Spring 2026: Full Implementation ALL Surveys: Exit, Completer, and Employer and Data Collection
- Data will include exit survey, employer satisfaction and completer satisfaction surveys and will be disaggregated by program.
- Data and reports will be disseminated and reviewed for accuracy and refined as needed.
- Data and reports will be stored The Teachers College Assessment SharePoint drive.