EMPORIA STATE
U N I V E R S I T Y

STUDENT LEARNING ASSESSMENT COUNCIL
Minutes
January 26, 2015

Members Present: Gaile Stephens for Allan Comstock, Cynthia Kane, Ellen Hansen, Joan Brewer, Julie Cayton for Melissa Bailey, Larry Falcetto, Mel Storm, Michael Smith, Alfredo Montalvo, Sheryl Lidzy, Steve Catt, Eric Yang, Brenda Nichols, and JoLanna Kord

Members Absent: Andrew Smith, Brian Schrader, Dan Stiffler, Gary Wyatt, Gonzalo Bruce, Jim Costello, Joe Yanik, Linda Adams-Wendling, Lynn Hobson, Matt Seimears, Patrick Martin (Eric Conrad), Rich Sleezer, Shawna Shane, and Zeni Colorado

1. The minutes for the December 8th, 2014 meeting were distributed along with the meeting agenda. This was a hands-on training meeting, thus no formal approval of the December 8, 2014 meeting minutes was called to vote. The meeting minutes for December 8th and January 26th meetings will be reviewed for approval at the next formal meeting scheduled for February 16, 2015.

2. The meeting held in the WAW Electronic Classroom consisted of a Hands-On Training in the Baseline module specifically an introduction of the Survey and Rubrics tools. It was pointed out that the Baseline module survey tool should be used for all assessment of the student learning experience and related assessment venues (employer surveys, alumni surveys, etc.). Using other survey tools such as survey monkey may have been the trend in the past, however housing student information related to their educational experiences should be kept in a single repository. Access to email lists for survey launches should occur via a request to the Office of Institutional Research and Assessment. The Baseline module license is purchased as a university wide asset and all colleges, departments, and operational units have the ability to use the tools in the module. Thus no need to purchase a license to survey monkey. The campus labs support personnel provide a high level of support and expertise in using the tools in the modules. The licensing agreement with Campus Labs also includes the Compliance Assist (Assessment and Strategic planning) module, the Evaluation (Course Evaluations) module, the Collegiate Link (Student Co-curricular Involvement) module, and the Beacon (Student Advising) module. All of the tools in the Campus Labs suite are designed for coordinated capture of data for institution-wide efforts in tracking ESU's strategic plan and mission fulfillment, KBOR Foresight 2020 strategic plan data, student learning assessment data, and student co-curricular learning data. The paradigm shift is that all assessment and related evidence documents are going to be electronic and reside in a single repository. The data entry for the information will involve individuals from each department, college, and unit. The roles of individuals within these areas and the affiliated responsibilities will be determined as each unit sees fit.

3. Individual consultation meetings are continuing to occur and group meetings with department chairs and their assigned assessment faculty are forthcoming as some are already scheduled. This is the second step in the training process to get everyone informed with how to use the Compliance Assist module to input program level assessment plans and to record progress toward assessment goals and changes made as a result of assessments.

4. Meeting Adjourned 5:05 p.m. – Next Meeting Date: February 16, 2015