

STUDENT LEARNING ASSESSMENT COUNCIL

Minutes

January 24, 2017

4:00 – 5:00 p.m.

Members Present: Allan Comstock, Roy Briggeman, Shawn Keough, Brian Hollenbeck, Kevin Rabas, Linda Adams-Wendling, Michael Smith, Steve Catt, Rich Sleezer, Eric Yang, Joan Brewer, Alfredo Montalvo, Jim Persinger, Kim Simons, Gary Wyatt, Eric Conrad, Dan Stiffler, Ellen Hansen, and JoLanna Kord

Guest: David Cordle, Provost and VP for Academic Affairs

Members Absent: Lynn Hobson, Jim Walther, Cynthia Kane, Shawna Shane, Zeni Colorado-Resa, Matt Seimears, and Katrina Miller

1. The November 29, 2017 meeting minutes were distributed and tabled as a large portion of the SLAC members were in attendance at another meeting and had yet to arrive. At the end of the meeting, members were asked to review these minutes and send suggested edits via email to the Assistant Provost. The minutes will be voted on at the next SLAC group meeting.
2. The Assessment Knowledge Share has been placed on hold for the Spring 2017 term as meeting formats have shifted from the entire SLAC to small groups to focus work on Assessment Plan Cycles. It is anticipated that the assessment share learning opportunities will start back up as early as the summer 2017. We will look at the completion of our focus groups and a determination will be made at the entire SLAC meeting in May. Note the individual schedule is included below:
The next share, when it occurs, will be provided by Alfredo Montalvo – Chair of the Sociology, Anthropology, and Crime and Delinquency Studies department.

- a. The Assessment Knowledge Share schedule has been set for the 2017 academic year.

SLAC Meeting Date	Knowledge Share Leader
August 23, 2016	Steve Catt
September 27, 2016	Michael Smith
October 25, 2016	Allan Comstock
November 29, 2016	Matt Seimears
TBS – to be scheduled at a later date	Alfredo Montalvo
TBS	Cynthia Kane
TBS	Ellen Hansen/Mallory Koci
TBS	Kevin Rabas
TBS	Eric Yang
TBS	Linda Adams-Wendling
TBS	Jim Persinger
TBS	Steve Catt

3. The meeting guest was David Cordle, Provost and VP for Academic Affairs. David thanked SLAC for all their expertise and efforts dedicated to learning outcomes assessment and reinforced the importance of the work that the SLAC is doing. He spoke to the work benefitting our students and their learning experiences. He spoke to the importance of resolving the Higher Learning Commission's areas of concern from our 2015 evaluation visit. He shared the important points of emphasis in assessing the general education program as we ensure we are meeting HLC directives in the upcoming 2018 focused visit. There are four key ways in which the institution is addressing these directives: 1) All faculty members participate in general education assessment; 2) Assessing the GE program at the goal level in a cyclical format to include all over time; and 3) Incorporating the General Education Assessment Team (GEAT) to promote assessment within their academic disciplines and to lead the work being done across the disciplines at the GE goal level. HLC will be looking for the same things in Gen. Ed. assessment as they are for all of the other major programs. They would expect evidence of established learning outcomes, an assessment plan in place, and over time we have gathered and compiled evidence of student learning, and further that we have used the data to enact change to improve student learning within programs. David's address is available as a part of this meetings recorded session.
4. The Program Level Assessment Cycle was presented at the meeting and the recorded session is now available for sharing. The presentation and handouts from the meeting are attached to the email along with these minutes.
5. Updates: Faculty Qualifications folder and Department Level Assessment Plans in Compliance Assist. We are very close to having the reconciliation of the faculty qualifications folder completed for the past fall 2016 term. Previously SLAC and supporting administrative personnel were sent an updated deadline schedule for the spring 2017 term. Please be diligent with coordinating faculty submission of syllabi and vitae documents according to schedule.
6. Upcoming small group meetings (schedule sent out previously) will be held this spring 2017 term to implement the assessment plan cycle for those degree programs not currently required to meet specialized assessment requirements by external accrediting bodies.
7. Open Discussion – none
8. Meeting Adjourned 5:01 p.m.