

STUDENT LEARNING ASSESSMENT COUNCIL

Agenda

September 27, 2016

4:00 – 5:00 p.m.

1. Review of the July 26, 2016 Minutes as edited, and call for vote
2. Review of the August 23, 2016 Minutes
3. Introduction of New Member for SLIM – Jim Walther
4. Assessment Knowledge Share
 - a. Today's Meeting: Michael Smith
 - b. October Meeting's Share: Allan Comstock
5. Higher Learning Commission's next On-site Visit and Assurance Argument timeline for preparation
6. Updates to the Reporting Schedule (Faculty Qualifications and Assessment Reporting)
 - a. Addition of Completing the Describe Annual Assessment Plans section in the Compliance Assist Assessment Plan template – Due Annually on October 1
 - b. Date Change for Annual Assessment Reports

Table 1: Updated Timeline for Faculty Qualifications in SKYBOX and Assessment Reports in Compliance Assist

Faculty Vitae for Fall Term new hires	September 5
Faculty Vitae for Spring Term new hires	February 5
Faculty Vitae Annual Update (current faculty)	Annually by: February 1-15
Syllabi for Fall Term Courses	Annually by: November 15
Syllabi for Spring Term Courses	Annually by: March 15
Syllabi for Summer Term Courses	Annually by June 15
Curriculum Maps (Program)	Any Revisions by: May 15
Describe Annual Assessment Plans for upcoming year – Section to be completed in Compliance Assist	Annually by: October 10
Complete Assessment Template in Compliance Assist	Annually by: May 25

7. Open Discussion

8. Meeting Adjourn