

## STUDENT LEARNING ASSESSMENT COUNCIL

### Minutes

August 31, 2018

3:00 – 4:30 p.m.

Members Present: Alfredo Montalvo, Brian Hollenbeck, Roberta Eichenberg, Cynthia Kane, Gary Wyatt, Jim Persinger, Katrina Miller, Kevin Rabas, Kim Simons, Linda Adams-Wendling, Chie Zenno for Mark Daly, Matt Seimears, Michael Smith, Rich Sleezer, Roy Briggeman, Paul Luebbers, Sarah Sutton, Tim Burnett, Brian Denton, Liz Diers, Marc Fusaro, Joyce Zhou, and JoLanna Kord  
Members Absent: Allan Comstock, Joan Brewer, Dan Stiffler, Ellen Hansen, Lynn Hobson, and Zeni Colorado-Resa

1. The Minutes for the May 25th meeting were reviewed. Steve Catt motioned and Gary Wyatt seconded to approve the minutes. No discussion was presented, vote taken via voice vote, all approved, two abstentions.
2. Introductions – the new School of Business members Marc Fusaro, Joyce Zhou, and Liz Diers were introduced, Tim Burnett and Paul Luebbers have now been appointed permanent Chairs, and Katrina Miller was welcomed back from her sabbatical. The group reviewed the SLAC Charge and the responsibilities of the group in coordinating institution-wide assessment practices was emphasized.
3. The Higher Learning Commission's Comprehensive Evaluation and Site Visit is scheduled for October 29<sup>th</sup> and 30<sup>th</sup>. The SLAC were asked to note the dates on their calendars and to be available to meet once we know the review team's schedule. Inviting faculty and staff to participate in the forums and meetings offered during the site visit was encouraged, as applicable. SLAC were asked to review the documents previously sent out (Criterion 4.B and the Student Learning Improvement Plan) in preparation for the visit. Additional notes will be sent out in preparation for our next two meetings.
4. The SLAC provided some additional updates to the Course Level Student Learning Outcomes Assessment Reporting Tool. These changes to the tool have been made and a preview link will be sent out with the meeting minutes.
5. Best Options for Meeting Days and Times for this AY2019 – See details below:
  - a. There are two **regular meetings** scheduled prior to the HLC Site Visit (**September 21<sup>st</sup> and October 26<sup>th</sup>**). These meetings will be held in the MU-Blue Key Room at 3:00 – 4:30 p.m.
  - b. The SLAC will change meeting formats beginning in January of 2019. The entire SLAC group will meet four times a year (the beginning and end of each fall and spring semester). Small

Group Meetings will be held once during each of the fall and spring semesters. See the table for spring 2019 details.

<b>SLAC Small Groups</b>	<b>Month/Date</b>	<b>Notes/Specifics</b>
College of Liberal Arts & Sciences Chairs and General Education Director	March (week 1)	Actual Date/Time TBD
The Teachers College Chairs	March (week 2)	Actual Date/Time TBD
SLIM, ULA, Honors College, Intensive English, and Student Affairs (Directors and Leaders)	March (week 4)	Actual Date/Time TBD

- c. Upon request individual consultation meetings with the Assistant Provost will be scheduled throughout the fall, spring, and summer terms.
6. Open Discussion – Additional notes for preparation for the HLC visit will be forthcoming.
  7. Meeting Adjourn – 4:35 p.m.