

## General Education Assessment Team Meeting

9/30/2016

Xi Phi Room – Memorial Union

3:00 – 5:00

### Minutes

1. The team reviewed the minutes of the September 2<sup>nd</sup> and 9<sup>th</sup> meetings to highlight some of the key points from the meetings and to confirm the work that has been done to date.
  - a. The team will be reviewing the syllabi from the GE Goal 1.b. “speaking and listening” syllabi in the upcoming two weeks before we meet again on October 14<sup>th</sup>. The charge for the team is to review the student learning outcomes in the syllabi and to look for alignment with the course content and planning listed in the syllabus. Is there a clear path (connection) to measure the learning through a test, project, assignment or other method where students demonstrate learning in the course?
  - b. The barrier mentioned was the time between when we take notes and report findings and keeping track of all that has been discovered. We are studying a single Goal 1 objective at a time. It was encouraged to take good notes and take some time to officially document thoughts and findings as you go. We will convene as a group to capture all the details for each of the objectives once all four have been reviewed accordingly.
2. Rich provided a presentation of the information that Cynthia provided via email and added in some findings from his review of the Information Technology objective. The presentation has been placed in the evidence files
  - a. He brought the team’s attention to the learning outcomes contained in courses both marked to satisfy the objective and those courses which have served as substitutions for the general education requirement.
  - b. The focus was on the Information Technology objective. The data on the presentation was related to the definitions of student learning of Information Technology skills and in a separate skill set area Information Literacy. It was obvious that these two constructs complement one another, but are not one in the same.
  - c. The work the team has done over the past couple of weeks has shed some light on where we are at as an institution on defining these two separate skills and how we currently educate students through selected courses and a variety of substitution courses. It is anticipated that this is one of the key discoveries of the team so far.
3. For GE Goal 1.b. Speaking and Listening, Sheryl provided an overview of the evidence files for assessment practices which are occurring in the Communications and Theatre department (public speaking and interpersonal speaking courses).
  - a. The faculty have used the AAC&U Rubric as a starting point and then added in language to each of the dimensions to tie the rubric back to assessing students public speaking skills. This assessment work was done by two separate faculty members in assessing their assigned courses.

- b. The faculty have been having discussions about how to consolidate their assessment efforts and completing the rubric this past academic year has positioned them to do so.
  - c. The GEAT will be reviewing syllabi for the GE Goal 1.b. courses during the upcoming two weeks and taking notes to identify GE student learning outcomes alignment and key findings from the review.
4. The next meeting is scheduled for Friday, October 14<sup>th</sup> and the team will follow up with the speaking and listening objective findings, then begin discussion on the Quantitative and Mathematical Reasoning Objective.