

General Education Assessment Team Meeting

March 20 and 22, 2019

Butcher Education Center – Room 016

2:15 – 3:30 p.m.

Minutes

- I) Review Original Goal 4 & 6 Charges
 - a. The original charge was shared with the GEAT Goal 4 and Goal 6 Teams. This document was used to confirm the objectives and questions to be addressed in the final project reports.
 - b. Rich and Jo will use the project reports from each of the GEAT teams and consolidate the findings into an executive summary.

- II) Establish Deadlines for Reports
 - a. The GEAT Goal 4 and 6 project reports are due to Rich and Jo on May 30th, 2019.
 - b. GEAT members will identify the objectives and questions from the original charge that each will write to, they will share their findings and work together to produce a final report from the goal groups. (Due May 30th)

- III) Reminder: Needs to include recommendations for the General Education Council
 - a. GEAT members were reminded that the audience for the project reports was the General Education Council, although recommendations and directives to other entities like departments, administration, are appropriate as well.
 - b. The outcomes of the report should be tangible directives to improve the general education program using assessment data to inform the recommendations.

- IV) Survey Results Discussion & Data Analysis Questions
 - a. The teams reviewed the survey results and additional results showing only those responses from the General Education courses was to be forwarded subsequent to the meeting.
 - b. If GEAT members needed additional filtering of the survey data, please forward requests to Jo in an email. Any other questions, reach out to Rich or Jo.

- V) Meeting Adjourned at 4:15 p.m. and 3:15 p.m., respectively. Next scheduled GEAT meetings are on Goal 4 - April 3 at 3:15 p.m. and Goal 6 - April 5th at 2:00 p.m.