

General Education Program Assessment
Steering Committee
Minutes
July 20, 2016

Members Present

David Cordle (Provost and VP for Academic Affairs)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The June 10, 2016 meeting minutes were reviewed and accepted as written.
2. The July 7th meeting with the steering committee and department chairs was organized to communicate the directives from the Higher Learning Commission in regard to assessing the general education program. Documents were distributed for the HLC directive, the reports and plans completed by the steering committee related to the general education assessment team charge and assessment plan. The idea was an information share to generate ideas, insights, and feedback from the chairs. The July 14th meeting was a follow-up meeting where department chairs were engaged in additional discussion related to implementing the general education assessment plan including compensation for assessment work. This meeting was informative and highlighted some areas for further work and identification of exact ways in which chairs would adapt to faculty receiving release time for assessment work. Roles, expectations, and compensation were also confirmed to a greater degree. An August 16st meeting was set to gather GEAT members, department chairs, and the steering committee to move forward with coordinating the general education program assessment plan.
3. The steering committee identified General Education Goal One as the main priority for assessment work in the upcoming 2017 Academic Year. This includes engaged assessment work being done for the core skills and faculty affiliated with instruction in these courses. GEAT members will be coordinating the efforts and responsible for ensuring that faculty are engaged and that assessment findings are recorded, reported, and shared with the Council on General Education with recommendations to improve student learning and success. Compensation for GEAT members was also confirmed by the Provost.
4. Open discussion – The work on policy will continue with the Faculty Senate when meetings convene in the fall term. The steering committee was to review the Assessment of the Institutional Processes for Assessment of Student Learning in General Education document and to provide any edits or suggestions.