

General Education Program Assessment
Steering Committee
Minutes
May 3, 2017
9:00 a.m. – 10:30 a.m.

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The April 26, 2017 minutes reviewed and accepted as written.
2. The conversation about the GEAT planning proposal for AY 2018 and the review of Rich's handout document were discussed in great detail. The outcomes of the discussion were as follows:
 - a. The executive summary for the AY 2017 GEAT will be completed and submitted to the Provost for sharing accordingly.
 - b. The charge for the AY 2018 GEAT will be specific in identifying exactly what information we want to gain from the assessment activities and how the information will be applied to navigate change or confirm quality in the student learning experience.
 - c. The approach for the AY 2018 GEAT will be meticulously planned prior to engaging the faculty.
 - d. Prior to faculty engaging in the assessment practices there will be training session(s) by the Assistant Provost for Institutional Research and Assessment on assessment best practices and techniques specific to the work to be completed.
3. The next meeting is to be scheduled after the completion of the spring term which occurs on May 12, 2017.
4. Open discussion: Planning for the Future – We continued to adapt the existing assessment cycle plan for the General Education Program to include program review metrics in alignment with program review required by KBOR for the major degree programs. It is noted that the Kansas Board of Regents doesn't require program review for general education as it does for all major degree programs. Therefore, the institution will build this type of review into the system of regular program reviews.
5. Meeting Adjourned 10:30 a.m.