

General Education Program Assessment
Steering Committee
Minutes
April 17, 2017
10:00 a.m. – 11:00 a.m.

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The February 6, 2017 minutes reviewed and accepted as written, some key areas were highlighted for follow-up at the summer meetings.
2. Strategies for continuing to grow faculty involvement in course-embedded assessment for general education courses was addressed in multiple ways during the spring 2017 term.
 - a. Five assessment workshops on various topics were held by the Assistant Provost for Institutional Research and Assessment.
 - b. The Academic Affairs Committee of the Faculty Senate has forwarded a bill supporting faculty involvement in assessment of assigned courses that will be in second reading in the May meeting.
 - c. A list was generated that summarized up-to-date course-embedded assessment efforts by faculty member and by course for the 2017 academic year. This list will be used for additional efforts to collaborate with faculty to complete their assessment reporting by the end of the term.
 - d. Faculty assigned general education courses were notified and reminded to report assessment results in the survey reporting tool.
3. Planning for the AY2018 GEAT.
 - a. A memorandum proposal was submitted for the General Education Assessment Team Year 2 of the Cycle. This proposal will be discussed and solidified at the next scheduled meeting on April 26, 2017 at 8:00 p.m.
 - b. There were two handouts provided summarizing the work of the AY 2017 GEAT and some additional details related to the AY2018 GEAT. These documents will be reviewed at the next meeting as well.
4. Planning for the Future – continued discussion related to accomplishments and unfinished business as we move into summer GE Assessment Strategic Planning.
5. Meeting Adjourned 10:00 a.m.